

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, October 18, 2016
Ankeny City Hall – City Council Chambers
410 W. First Street, Ankeny, Iowa

CALL TO ORDER

The October 18, 2016 meeting of the Plan & Zoning Commission was called to order at 6:30 pm by Chair T.Flack.

ROLL CALL

Members present: L.Anderson, C.Ender, S.Houlihan, G.Hunter, T.Flack, T.Ripper, L.West, S.Odson, and K.Whiting. Staff present: E.Jensen, E.Carstens, E.Bodeker, D.Gervais, D.Silverthorn, B.Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by L.Anderson to accept the agenda as submitted. Second by K.Whiting. All voted aye. Motion carried 9 - 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the October 4, 2016 minutes of the Plan & Zoning Commission meeting.

Item #2. Houghton Acres Preliminary Plat (County)

Motion to recommend City Council approval of Houghton Acres Preliminary Plat subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Item #3. Houghton Acres Final Plat (County)

Motion to recommend City Council approval of Houghton Acres Final Plat subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Item #4. 1521 NW State Street-Prairie Ridge Sports Complex Little League Storage Facility Site Plan

Motion to approve the site plan for the Prairie Ridge Sports Complex Little League Storage Facility at 1521 NW State Street.

Referencing Items #2 and #3, S.Odson asked if there were potential tenants for this building or is it only a spec building. D.Silverthorn stated he is unaware of any potential tenants for this site. C.Ender asked if the Ankeny Fire Department is able to provide adequate fire coverage. D.Silverthorn stated yes. Fire Marshal Craig Fraser confirmed via email that most developments within two miles of the corporate limits are under SUDAS and County standards. He also stated there is a 12-inch water main with four hydrants that run parallel to the lots which should be sufficient.

Motion by G.Hunter to approve recommendations for Consent Agenda Items #1 - #4. Second by T.Ripper. All voted aye. Motion carried 9 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

E.Jensen reported that Elizabeth Presutti and Supervisor Steve Van Oort provided an update on the DART 2035 Plan. E.Jensen stated there will be a public input meeting on the DART 2035 Plan on November 1st at Kirkendall Public Library and he will provide that information to the Commission.

Director's Report

E.Jensen presented the tentative agenda items for the November 8, 2016 meeting and the September 2016 Building Permits report.

Commissioner's Reports

L.West welcomed Clayton Ender and Sara Houlihan to the Commission.

C.Ender stated he is pleased to be on the Commission and looks forward to working with everyone.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:40 pm.

Submitted by Brenda Fuglsang, Secretary


Plan & Zoning Commission